

# 2023 Payroll Calendar

## JANUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## FEBRUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

## MARCH

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## APRIL

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## MAY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## JUNE

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## JULY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## AUGUST

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## SEPTEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## OCTOBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## NOVEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## DECEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**LSUHSC HCSD/LAKMC  
2023 BIWEEKLY PAYROLL PROCESSING SCHEDULE**

Pay Run ID	Pay Period End Date	HR Data Entry Deadline	T&L Cutoff/Paysheet Creation	Confirm	Check Date
X010823BW	1/8/2023	1/9/2023	1/10/2023	1/10/2023	1/13/2023
X012223BW	1/22/2023	1/23/2023	1/24/2023	1/24/2023	1/27/2023
X020523BW	2/5/2023	2/6/2023	2/7/2023	2/7/2023	2/10/2023
* X021923BW	2/19/2023	2/17/2023	2/22/2023	2/22/2023	2/24/2023
X030523BW	3/5/2023	3/6/2023	3/7/2023	3/7/2023	3/10/2023
X031923BW	3/19/2023	3/20/2023	3/21/2023	3/21/2023	3/24/2023
X040223BW	4/2/2023	4/3/2023	4/4/2023	4/4/2023	4/6/2023
X041623BW	4/16/2023	4/17/2023	4/18/2023	4/18/2023	4/21/2023
X043023BW	4/30/2023	5/1/2023	5/2/2023	5/2/2023	5/5/2023
X051423BW	5/14/2023	5/15/2023	5/16/2023	5/16/2023	5/19/2023
* X052823BW	5/28/2023	5/26/2023	5/30/2023	5/30/2023	6/2/2023
X061123BW	6/11/2023	6/12/2023	6/13/2023	6/13/2023	6/16/2023
X062523BW	6/25/2023	6/26/2023	6/27/2023	6/27/2023	6/30/2023
X070923BW	7/9/2023	7/10/2023	7/11/2023	7/11/2023	7/14/2023
X072323BW	7/23/2023	7/24/2023	7/25/2023	7/25/2023	7/28/2023
X080623BW	8/6/2023	8/7/2023	8/8/2023	8/8/2023	8/11/2023
X082023BW	8/20/2023	8/21/2023	8/22/2023	8/22/2023	8/25/2023
* X090323BW	9/3/2023	9/1/2023	9/5/2023	9/5/2023	9/8/2023
X091723BW	9/17/2023	9/18/2023	9/19/2023	9/19/2023	9/22/2023
X100123BW	10/1/2023	10/2/2023	10/3/2023	10/3/2023	10/6/2023
X101523BW	10/15/2023	10/16/2023	10/17/2023	10/17/2023	10/20/2023
X102923BW	10/29/2023	10/30/2023	10/31/2023	10/31/2023	11/3/2023
X111223BW	11/12/2023	11/13/2023	11/14/2023	11/14/2023	11/17/2023
X112623BW	11/26/2023	11/27/2023	11/28/2023	11/28/2023	12/1/2023
X121023BW	12/10/2023	12/11/2023	12/12/2023	12/12/2023	12/15/2023
* X122423BW	12/24/2023	12/22/2023	12/27/2023	12/27/2023	12/29/2023

\* Dates adjusted due to Holidays

X indicates Business Unit: H = HCSD, K = LAKMC

**LSUHSC HCSD/LAKMC**  
**2023 MONTHLY PAYROLL PROCESSING SCHEDULE**

<b>Month</b>	<b>Pay Run ID</b>	<b>HR Data Entry Deadline</b>	<b>Paysheet Creation 8:00 a.m.</b>	<b>Confirm</b>	<b>Check Date</b>
1	HC013123MO	1/19/2023	1/20/2023	1/20/2023	1/31/2023
2	HC022823MO	2/16/2023	2/17/2023	2/17/2023	2/28/2023
3	HC033123MO	3/16/2023	3/17/2023	3/17/2023	3/31/2023
4	HC043023MO	4/20/2023	4/21/2023	4/21/2023	4/28/2023
5	HC053123MO	5/18/2023	5/19/2023	5/19/2023	5/31/2023
6	HC063023MO	6/15/2023	6/16/2023	6/16/2023	6/30/2023
7	HC073123MO	7/19/2023	7/20/2023	7/20/2023	7/31/2023
8	HC083123MO	8/17/2023	8/18/2023	8/18/2023	8/31/2023
9	HC093023MO	9/14/2023	9/15/2023	9/15/2023	9/29/2023
10	HC103123MO	10/19/2023	10/20/2023	10/20/2023	10/31/2023
11	HC113023MO	11/16/2023	11/17/2023	11/17/2023	11/30/2023
12	HC123123MO	12/14/2023	12/15/2023	12/15/2023	12/29/2023